



Public Broadcasting Corporation of Jamaica **VIDEO EDITOR (MCG/AVT 4)**

The Video Editor is responsible for safe and effective management and use of editing equipment. The main point of internal customer contact on production job progress and results. To ensure that the department's output are technically edited and produced to broadcast standard.

- Plans annual, quarterly, monthly and weekly production schedules in liaison with the Production Manager;
- Identifies and keeps up to date file sources for enhanced editing;
- Confirms content and accuracy of stories and features and approves technical quality before they are passed for broadcast;
- Review scripts before recording;
- Monitor studio productions and live broadcasts;
- Edits all outputs including news, features, documentaries etc. for all media platforms.
- Ensure that the department makes the fullest use of its own and the archive/library material of other departments in the production of its outputs;
- Ensure that television station production staff receive the deliverables to the required standards and deadline for each project and job;
- Develop, in conjunction with producers, ideas for effective and creative television graphics and visuals;
- Monitor the use of editing equipment and maintain service records in liaison with the Technician;
- Ensure the safe operation of all equipment in accordance with the manufacturer's instructions;
- Carry out such other duties and responsibilities, appropriate to this post, as may be required by the PBCJ from time to time.

Required Competencies:

- Understanding and full working knowledge of planning and editing television broadcasts and programme development
- Strong pictorial sense in terms of colour, composition and visual continuity. Excellent hand/eye coordination. Understanding and full knowledge of computerized edit controller and graphics systems
- Ability to meet production targets and schedules and ensure high levels of customer satisfaction

Technical:

- A keen eye for detail and a critical mind
- Creativity and a passionate interest in film and video editing
- Patience and concentration
- the ability to listen to others and to work well as part of a team
- A high level of self-motivation, commitment and dedication
- Organisational and time management skills
- The ability to work under pressure and to deadlines
- Communication skills, both written and oral.

Minimum Requirement Education and Experience

- Three (3) years of practical experience of video editing. Experience in presenting and reporting in the broadcasting industry would also be an asset.
- Certificate in Non-Linear Editing, or CPTC Training in Techniques in Video Production, or Film Production
- Working Knowledge of Adobe Suite, Graphics, Animation and Design

Remuneration per annum:

Salary Scale - \$1,007,890.00 - \$1,198,064.00 *(along with allowance attached to post)*

Applications accompanied by resume to be submitted no later than **28th August 2020** to:
Director, HR Management & Development
Public Broadcasting Corporation of Jamaica

5-9 South Odeon Avenue, Kingston 10
Email: hr@pbcjamaica.org